

**ON TUESDAY, JULY 17, 2018 THE TECHNICAL REVIEW COMMITTEE HELD THEIR MEETING AT 10:00 A.M. IN THE 2<sup>ND</sup> FLOOR COURTROOM OF THE WOODFORD COUNTY COURTHOUSE.**

**MEMBERS PRESENT:** Griff Reed, Mitzi Delius, Pattie Wilson, Jeri Hartley, John Varner, Paul Simmons

**MINUTES:** The June 19, 2018 minutes stood approved as corrected per Mrs. Delius.

Final Record Plat – Edmonds Cross – Unit 3C, Tract 2, Unit 1 - 23 Lots – 296-299 Brunswick Circle & 400-441 Hastings Lane - R-1B/PUD District – EA Partners

Rory Kahly was present for discussion.

TRC deficiencies were listed as follows:

1. Correct Addresses of property in Title Block – 296-299 Brunswick Cr. & 400-441 Hastings Lane.
2. Show address number on each lot, approved by E-911 Coordinator (some are missing and Lots 38-42 are not correct).
3. Show all existing and proposed utility easements with dimensions.
4. Owner's Certification has wrong wording, correct and get signature.
5. Need Land Surveyor's signature and seal.
6. Question if you need to show old sewer easements and that they are being released by this plat? Add to purpose, if so. Question if all of the old pipes have been removed?
7. Label Lot 65 and add "Detention Basin" on this area – Edmonds Cross – Unit 3D.
8. Add note #9 – Lots 33 & 34 shall not have vehicular access to Edmonds Crossing.
9. Add note #10 – Lots 28, 29, & 30 shall not have vehicular access onto Hometown Road.
10. Label and add dimensions for storm sewer easement in corner of Lot 66.
11. Submit Utility easement approval sign-offs from each Utility company, if different from easements shown thereon.
12. Submit street name and address approval sign-offs from E-911 Coordinator.
13. Submit an 8 ½" x 11" reduced copy of the Plat plus mylar and one copy, with **ALL** signatures.
14. Submit a digital copy i.e. Auto cad file (.dwg/.dxf) in a State plane north NAD83 projection and .pdf file of the Plan referencing Application No. 2018-035 to [kjohns@woodfordcountky.org](mailto:kjohns@woodfordcountky.org); [pwilson@woodfordcountky.org](mailto:pwilson@woodfordcountky.org); [koreel@woodfordcountky.org](mailto:koreel@woodfordcountky.org)
15. Request in writing an on-site inspections by City Public Works.
16. Submit a Certificate of Deposit per Sub Regs once amount is approved after on-site inspection.
17. All lot corners must be pinned.
18. Revise City Public Works Certification and signature by removing County Engineer from title and signature line. Leave two signature lines for City.
19. Need more detail on width of sanitary sewer easement on Lots 28 & 29.
20. Need 20' sanitary sewer easement on Lots 34, 35 & 36 parallel to building line(Mitzi had discussion with Rick N.).
21. Utility easement on Lot 32 was questioned. Add easement or add "Open areas" for utilities. (Was determined that adjacent area was a U.E. so this has been addressed.)
22. Columbia Gas reserves the right for comment.

**A motion was made by Mrs. Delius, as seconded by Mr. Simmons, to forward the Final Record Plat – Edmonds Cross – Unit 3C, Tract 2, Unit 1 - 23 Lots – 296-299 Brunswick Circle & 400-441 Hastings Lane - R-1B/PUD District onto the Planning Commission with the deficiencies being corrected, as noted. The motion carried with six (6) aye votes.**

Final Record Plat – Edmonds Cross – Unit 3D, Tract 2, Unit 1 - 14 Lots – 260-294 Brunswick Circle - R-1B/PUD District – EA Partners

Rory Kahly was present for discussion.

TRC deficiencies were listed as follows:

1. Correct Addresses of property in Title Block – 260-294 Brunswick Circle (remove Hastings).
2. On street names – add an “s” at end of Hastings Lane.
3. Show address number on each lot, approved by E-911 Coordinator.
4. Show all existing and proposed utility easements with dimensions.
5. Owner’s Certification has wrong wording, correct and get signature.
6. Need Land Surveyor’s signature and seal.
7. Add dimensions to easement at corner of Lot 20.
8. Submit Utility easement approval sign-offs from each Utility company, if different from easements shown thereon.
9. Submit street name and address approval sign-offs from E-911 Coordinator.
10. Submit an 8 ½” x 11” reduced copy of the Plat plus mylar and one copy, with **ALL** signatures.
11. Submit a digital copy i.e. Auto cad file (.dwg/.dxf) in a State plane north NAD83 projection and .pdf file of the Plan referencing Application No. 2018-036 to [kjohns@woodfordcountyky.org](mailto:kjohns@woodfordcountyky.org); [pwilson@woodfordcountyky.org](mailto:pwilson@woodfordcountyky.org); [koreel@woodfordcountyky.org](mailto:koreel@woodfordcountyky.org)
12. Request in writing an on-site inspections by City Public Works.
13. Submit a Certificate of Deposit per Sub Regs once amount is approved after on-site inspection.
14. All lot corners must be pinned.
15. Revise City Public Works Certification and signature by removing County Engineer from title and signature line. Leave two signature lines for City.
16. Columbia Gas reserves the right for comment.

**A motion was made by Mrs. Hartley, as seconded by Mrs. Delius, to forward the Final Record Plat – Edmonds Cross – Unit 3D, Tract 2, Unit 1 - 14 Lots – 260-294 Brunswick Circle - R-1B/PUD District to the Planning Commission with the deficiencies being corrected, as noted. The motion carried with six (6) aye votes.**

2<sup>nd</sup> Amended Final Record Plat – Equestrian Park – Lot 2B – 150 A.P. Indy Lane – B-1 District – Wesley Witt, Inc.

Wesley Witt was present for discussion.

TRC deficiencies were listed as follows:

1. Title Block - Add "Minor" after 2<sup>nd</sup>.
2. Title Block – Add addresses of property (new lot will be #140).
3. Add name of adjacent owner to south (School Board).
4. Add Zoning classification of adjoining property to south.
5. Add distances of all lines on south where new line divides 109.70' line.
6. Show address number on each lot, approved by E-911 Coordinator. Lot 2C = 140.
7. Show all existing and proposed utility easements with dimensions.
8. Revise owner's certification wording and obtain signatures.
  - a. See attached.
9. Need Land Surveyor's signature and seal.
10. Show detention maintenance note: The detention and drainage easement shall be maintained by the Owner of Lot 2B. The detention and drainage easement shall be maintained by the Property Owner in such a fashion as to insure that the vegetative growth will not exceed five inches in height. All foreign objects, debris and silt will be removed from the detention site. No potential or actual health or safety hazard will be created. The Property Owner shall perform periodic maintenance on all areas, other than storm drainage pipes and head walls, to insure the hydraulic function of the project. Structural and landscaping intrusions onto the detention area shall not be allowed without written approval of the City Public Works. The Property Owner shall permit necessary access to the City Public Works for periodic inspection. Failure to comply with the above requirements shall allow the City Public Works to take the necessary action to correct the non-compliance and the cost thereof shall be borne by the Property Owner. The City of Versailles shall have the right to assert a lien on the property to assure payment.
11. Submit Utility easement approval sign-offs from each Utility company, if different from easements shown thereon.
12. Submit address approval sign-offs from E-911 Coordinator.
13. Submit an 8 ½" x 11" reduced copy of the Plat plus mylar and one copy, with **ALL** signatures.
14. Submit a digital copy i.e. Auto cad file (.dwg/.dxf) in a State plane north NAD83 projection and .pdf file of the Plan referencing Application No. 2018-037 to [kjohns@woodfordcountyky.org](mailto:kjohns@woodfordcountyky.org); [pwilson@woodfordcountyky.org](mailto:pwilson@woodfordcountyky.org); [koreel@woodfordcountyky.org](mailto:koreel@woodfordcountyky.org)
15. Recorder's Certification – A blank space (2"x2") shall be left for the recording stamp of the Woodford County Clerk's office in the **lower right hand corner** of the plat.
16. All lot corners must be pinned.
17. City Public Works Certification needs to be signed. Remove last sentence from Certificate.
18. Columbia Gas reserves the right for comment.

Comment: This is a Minor Plat that can be forwarded to the Chairman.

**A motion was made by Mrs. Delius, as seconded by Mr. Reed, to forward the 2<sup>nd</sup> Minor Amended Final Record Plat – Equestrian Park – Lot 2B – 150 A.P. Indy Lane – B-1 District onto the Chairman with deficiencies being corrected, as noted. The motion carried with six (6) aye votes.**

**A motion was made by Mrs. Delius, as seconded by Mr. Reed to adjourn the meeting at 10:18 a.m.  
The motion carried with six (6) aye votes.**

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**Patricia B. Wilson, Chair**  
**PW:ko**