

ON TUESDAY, AUGUST 13, 2019 THE TECHNICAL REVIEW COMMITTEE HELD THEIR MEETING AT 10:00 A.M. IN THE 2ND FLOOR COURTROOM OF THE WOODFORD COUNTY COURTHOUSE.

MEMBERS PRESENT: Chris Jones, Andy Elliott, Mary Beth Robson, Chris Cobler, Mitzi Delius, Pattie Wilson, John Varner, Paul Simmons

The meeting was called to order by Pattie Wilson.

MINUTES: The July 16, 2019 minutes stood approved as submitted.

NEW BUSINESS

Minor Amended Subdivision Plat – Ball Homes, LLC – Rose Ridge – Unit 3-C, Lots 16-25 - R-1B District – EA Partners

Rory Kahly with EA Partners was present.

TRC deficiencies were listed as follows:

1. Need Owners signature.
2. Need Land Surveyors signature and seal.
3. Submit Utility easement approval sign-offs from each Utility company, if different from easements shown thereon.
4. Submit a mylar and 11" x 17" reduced copy of the Plat, with **ALL** signatures except for Commission's Certification.
5. Submit a digital copy i.e. Auto cad file (.dwg/.dxf) in a State plane north NAD83 projection and .pdf file of the Plan referencing Application No. 2019-052 to kjohns@woodfordcountky.gov; pwilson@woodfordcountky.gov; koreel@woodfordcountky.gov
6. All lot corners must be pinned.

A motion was made by Mrs. Robson, as seconded by Mr. Cobler, to forward the Minor Amended Subdivision Plat – Ball Homes, LLC – Rose Ridge – Unit 3-C, Lots 16-25 - R-1B District onto the Chairman, with deficiencies corrected. The motion carried with eight (8) aye votes.

Amended Final Record Plat – Hiddenaway Estates – 6140 Hiddenaway Lane – RR District – Eagle Engineering

Brad Woodward, Contractor, was present. Mr. Woodward noted that they need to move the building line forward to avoid a sinkhole. Mrs. Wilson noted that the lot went before the Board of Adjustment and sought a variance for the width at the building line and that was noted on the Plat.

TRC deficiencies were listed as follows:

1. Need Owners signature.
2. Need Land Surveyors signature and seal.
3. Submit Utility easement approval sign-offs from each Utility company, if different from easements shown thereon.

4. Submit a mylar and 8 ½" x 11" reduced copy of the Plat, with **ALL** signatures except for Commission's Certification.
5. Submit a digital copy i.e. Auto cad file (.dwg/.dxf) in a State plane north NAD83 projection and .pdf file of the Plan referencing Application No. 2019-054 to kjohns@woodfordcountyky.gov; pwilson@woodfordcountyky.gov; koreel@woodfordcountyky.gov

A motion was made by Mrs. Delius, as seconded by Mr. Varner, to forward the Amended Final Record Plat – Hiddenaway Estates – 6140 Hiddenaway Lane – RR District onto the Chairman, with deficiencies corrected. The motion carried with eight (8) aye votes.

Zoning Map Amendment & Preliminary Development Plan/Preliminary Subdivision Plat – Grandview – 2579 Cummins Ferry Rd – A-1 to A-4 District – Municipal Engineering Co

Andy Layson with Municipal Engineering Company was present. Mr. Layson noted that the purpose of the Plat was to show a detention basin. Mrs. Wilson noted that this was a project formerly known as Spring Ridge and went through the zoning process and litigation and the only deficiency was the required open space. The open space is supposed to have public road frontage.

TRC deficiencies were listed as follows:

Preliminary Development Plan

1. In Title Block add – formerly known as Spring Ridge.
2. Add address of property in Title Block = 2579 Cummins Ferry Rd.
3. In the Purpose of Plan – add at end of sentence: for storm water management and street location.
4. Show general areas of substantial existing trees including those located along fence rows and drainage areas along with a general description of the type and size of such trees.
5. The interior streets should be located entirely within the A-4 zone line. Should include rezoning those areas as well or shift road to fall within existing A-4 zone line. Will need new legal descriptions of areas being rezoned.
6. Need Owners signature.
7. Need to address the Area Wide Policies and Guidelines and the Small Community Policies and Guidelines in writing.

Preliminary Subdivision Plat

1. Submit copies of proposed deed restrictions, if any.
2. Need Woodford County Road Supervisor's signature on that certification.
3. Need Board of Health Certification signature.
4. Need updated letter from South Woodford Water that public water is available with adequate pressure for 13 residences.
5. The plan shall be tied to local horizontal and vertical GIS Datum.
6. Submit a digital copy i.e. Auto cad file (.dwg/.dxf) in a State plane north NAD83 projection and .pdf file of the Plan referencing Application No. 2019-055 to kjohns@woodfordcountyky.gov; pwilson@woodfordcountyky.gov; koreel@woodfordcountyky.gov

7. Submit 4 full size copies, 1 – 11"x17" reduced copy of the Plan, **ALL signed and sealed.**
8. Post one (1) Zone Change sign on property by noon Wednesday, August 28, 2019.
9. Show Cummins Ferry Road R.O.W. in the cross-section.
10. Woodford County Fire Department reserves the right for comment on Construction Plans.

A motion was made by Mrs. Delius, as seconded by Mr. Cobler, to forward the Zoning Map Amendment & Preliminary Development Plan/Preliminary Subdivision Plat – Grandview – 2579 Cummins Ferry Rd – A-1 to A-4 District, to the Planning Commission, once deficiencies have been corrected. The motion carried with eight (8) aye votes.

Zoning Map Amendment & Amended Final Record Plat – Curry's Place View – 1011 Curry Place Drive – RR to Residual Farmland District and Residual Farmland to RR – Tim Thompson, PE, LS

Tim Thompson was present. Mr. Thompson noted that this was a Rural Residential subdivision and the owner of Lot 4 wanted to move the location of the lot and he also owns the residual farmland.

TRC deficiencies were listed as follows:

1. Show address number on the lot.
2. Show all existing and proposed utility easements with dimensions.
3. Revise "Purpose of Plat" note to add – To rezone 1.435 acres from Rural Residential to Residual Farmland and 1.435 acres from Residual Farmland to Rural Residential. #2 (same as what you have).
4. Need Owners signature.
5. Need Land Surveyors signature and seal.
6. Need Board of Health signature.
7. Submit Utility easement approval sign-offs from each Utility company, if different from easements shown thereon.
8. Submit a mylar and 11" x 17" reduced copy of the Plat, with **ALL** signatures except for Commission's Certification.
9. Submit a digital copy i.e. Auto cad file (.dwg/.dxf) in a State plane north NAD83 projection and .pdf file of the Plan referencing Application No. 2019-056 to kjohns@woodfordcountyky.gov; pwilson@woodfordcountyky.gov; koreel@woodfordcountyky.gov
10. Will need an updated landscape plan.
11. Post Zone Change sign on property by noon Wednesday, August 28, 2019.
12. Need to address in writing, the Goals and Objectives and Policies and Guidelines in the 2018 Comp Plan, to justify rezoning.
13. Need site evaluation.

A motion was made by Mrs. Robson, as seconded by Mr. Simmons, to forward the Zoning Map Amendment & Amended Final Record Plat – Curry's Place View – 1011 Curry Place Drive – RR to Residual Farmland District and Residual Farmland to RR, onto the Planning Commission with the deficiencies being corrected, as noted. The motion carried with eight (8) aye votes.

Consolidation Plat – Almogaver Properties, LLC – 103 Mack St – R-3 District – Tim Thompson, PE, LS

Tim Thompson was present.

TRC deficiencies were listed as follows:

1. Title Block – Type of Plat – “Consolidation Plat” (remove Final).
2. Building line needs to increase to 25’ (20’ was only for townhouses)
3. Show lot numbers lightly of 2A and 2B on plan view.
4. Show all existing and proposed utility easements with dimensions.
5. Need Owners signature.
6. Need Land Surveyors signature and seal.
7. Submit Utility easement approval sign-offs from each Utility company, if different from easements shown thereon.
8. Submit a mylar and 8 ½” x 11” reduced copy of the Plat, with **ALL** signatures except for Commission’s Certification.
9. Submit a digital copy i.e. Auto cad file (.dwg/.dxf) in a State plane north NAD83 projection and .pdf file of the Plan referencing Application No. 2019-057 to kjohns@woodfordcountky.gov; pwilson@woodfordcountky.gov; koreel@woodfordcountky.gov
10. All lot corners must be pinned.

A motion was made by Mrs. Delius, as seconded by Mrs. Robson, to forward the Consolidation Plat – Almogaver Properties, LLC – 103 Mack St – R-3 District to the Chairman, once deficiencies have been corrected. The motion carried with eight (8) aye votes.

Zoning Map Amendment and Preliminary Development Plan – Homer Michael Freeny, Jr. Trust – 1132 Georgetown Road - 137.743 gross acres - A-1 District to I-1 District – Tim Thompson, PE, LS

Tim Thompson and John Soper were present. Mrs. Wilson noted that the City of Midway has annexed the property. Mr. Thompson noted that TRC had reviewed this several months prior to this meeting and they are showing three access locations to the property.

TRC deficiencies were listed as follows:

1. Address storm drainage areas, floodplains, drainage controls and storm water retention and any other designated environmentally sensitive or geologic hazard area such as sinkholes.
2. Show all proposed and existing easements for utilities or other purposes.
3. Need preliminary approval from KYTC for access to KY 341.
4. Add signature and seal of Land Surveyor/Engineer.
5. Need Owner’s signature.
6. Submit 4 full size copies, 1 – 11”x17” reduced copy of the Plan, **ALL signed and sealed.**
7. Post one (1) Zone Change sign on property by noon Wednesday, August 28th, along Georgetown Rd.
8. Need to address Workplace Policies and Guidelines as well as Area Wide Development Policies from 2018 Comp Plan.

9. Need a letter from Midway (or whoever is the provider) that public water and sanitary sewer will be available.
10. Need to update statements to reflect that the property has been annexed by City of Midway.
11. * identify (with notes) what this symbol indicates.
12. Revise legend regarding City Limit (All same now).
13. Need encroachment permit for entrance on Georgetown Road.
14. Show high pressure gas line along McKinney Avenue and up property line of Lakeshore Learning to Brown Forman. (Check easement)
15. Windstream - Underground Utilities along Georgetown Road (Hwy 341).

A motion was made by Mrs. Delius, as seconded by Mrs. Robson, to forward Zoning Map Amendment and Preliminary Development Plan – Homer Michael Freeny, Jr. Trust – 1132 Georgetown Road – 137.743 gross acres - A-1 District to I-1 District, to the Planning Commission, once deficiencies have been corrected. The motion carried with eight (8) aye votes.

Preliminary Development Plan/2nd Amended Preliminary Subdivision Plat – Wooldridge Gardens – Phase II, Section 3 – 174 Abbey Road – 9.53 gross acres – R-1C/PUD District – Vision Engineering

Jon Strom, attorney representing Anderson Acquisitions, and Matt Carter with Vision Engineering were present. This plat was for the townhome portion.

TRC deficiencies were listed as follows:

Final Development Plan

1. Revise Title – (3rd or 4th?) Amended Final Development Plan.
2. Purpose of Plan – Revise to say what is really changing (remove rezoning).
3. Show the boundary of the subject property, its record plan designation (if available), and the record plan name and owner’s name of all adjoining property.
4. Update vicinity sketch.
5. Amend topography for
6. Show cross-section of School House Road and Chenault Alley.
7. Show screening, landscaping and buffering, recreational and other open space areas, including a Landscape Statistic Table.
8. Show storm drainage areas, floodplains, drainage controls and storm water retention.
9. Show proposed and existing easements for utilities or other purposes.
10. A statistical summary of all pertinent site data, including: **UPDATE ALL**
 - Site area (Net & Gross)
 - Zoning (Existing & Proposed) (Part R-4/PUD & part R-1C/PUD)
 - Lots/Units (Existing & Proposed)
 - Density (Net & Gross)
 - Building coverage
 - Floor area
 - Parking (Required and Proposed)
 - Open space

11. Add a note stating that no grading, stripping, excavation, filling or other disturbance of the natural ground cover shall take place prior to approval of an erosion control plan.
12. Add a note stating that no building permits shall be issued unless and until a final development plan is approved by the Planning Commission.
13. Revise Owner's Certificate to include Final Development Plan and Preliminary Plat.
14. The Plan shall be tied to local horizontal and vertical GIS Datum.
15. Submit a digital copy i.e. Auto cad file (.dwg/.dxf) in a State plane north NAD83 projection and .pdf file of the Plan referencing Application No. 2019-059 to kjohns@woodfordcountky.gov; pwilson@woodfordcountky.gov; koreel@woodfordcountky.gov
16. Submit 4 full size copies, 1 – 11"x17" reduced copy of the Plan, **all signed and sealed.**
17. The 50' Building Line along Falling Springs can't be reduced. This is a setback due to the Urban Service Boundary and the Rural Service Area. The 50' Building Line can be removed along School House Road.
18. Will need encroachment permits for new access points on Abbey Road from City of Versailles.
19. Show how to get water and sewer to lower units.
20. City Public Works and County/City Contracted Engineer reserves the right for comment.
21. Individual utility meters are required on each building.

Preliminary Subdivision Plat

1. Zoning Classification on the tract and adjoining properties on the plan view (show zone line).
2. Submit copies of proposed deed restrictions, if any.
3. Show all existing pertinent features either natural or manmade that may influence the design of the subdivision, such as water courses, tree groves, swamps, rock outcrops, outstanding natural topographic features, power transmission towers, scenic or historic areas, existing buildings, sewers, water mains, culverts, utility lines, and fire hydrants. Where underground utilities exist within or adjacent to the tract the approximate location, pipe size, and direction of slope shall be indicated.
4. Existing lots "By others" is not correctly shown. There are more lots there and need owner's names revised accordingly.
5. Show the layout of all proposed and existing lots with approximate dimensions and area in square feet for each lot; proposed uses of property and proposed front yard setback or other setback lines.
6. Show proposed provision of water supply, fire protection, disposal of sanitary waste, storm water drainage, street trees, street lighting fixtures, street signs and sidewalks, and other proposed improvements. The providing agency must verify in writing that their corresponding utility or service is available and adequate for the proposed subdivision.
7. Show connections with existing water supply, or alternative means of supply giving location and size of mains.
8. Show proposed drainage system with typical cross sections of all proposed drainage facilities including underground drains, culvert head walls, ditch lines and necessary easements. Also, the location, of storm sewers and appurtenances thereto. Address how storm water from units 56-70 will be detained in existing basin.
9. Show connections with existing sanitary sewer system.
10. Need to submit list of waivers needed for this R-1C/PUD townhouse project. These are allowed since it is a Planned Unit Development.

A motion was made by Mrs. Delius, as seconded by Mrs. Robson, to re-submit the Preliminary Development Plan/2nd Amended Preliminary Subdivision Plat – Wooldridge Gardens – Phase II, Section 3 – 174 Abbey Road – 9.53 gross acres – R-1C/PUD District to TRC for further review, once deficiencies have been corrected. The motion carried with eight (8) aye votes.

Construction Plans – Ledvance/Joe Gay, Developer – 1051 Tyrone Pike – I-2 District – Vision Engineering

Matt Carter with Vision Engineering was present. Mr. Carter noted that they have applied for the encroachment permits with the State and are working to tie-in bike paths.

TRC deficiencies were listed as follows:

1. Add the approved Final Development Plan to Index on Front Page and to the set of Plans.
2. Correct Property Owner Name and address.
3. Add Property Developer's address.
4. Need all approved encroachment permits from KTC prior to any Grading Permit being issued.
5. Sheet C3.0 – Show pipes connecting the two headwalls on driveway to office area.
6. Sheet C4.0 – Needs more detail on site grading. Can't tell if any retaining walls are proposed. Very steep from Abbey Alley to back driveway. Some proposed contour lines don't appear to meet existing lines, especially along west side. Need to show pipe under driveway on this sheet as well.
7. Need spot elevations on parking lot.
8. Contractor to supply water meter setter and vault; utility to only supply meter.
9. Move water meter to opposite side of the entrance.
10. Show hydrant detail; detail does not show a double pumper hydrant.
11. Correct detail sheet for water meter setter.
12. Water lines to have locating wire and locating tape wire.
13. The two proposed dead end water lines need to have blow-offs installed and not just capped at the end, regardless of whether it will be extended for future or not.
14. Sheet C9.0 shows on the hydrant detail that there is a 6" ductile iron pipe instead of an 8" PVC as shown on sheet C5.0. Make correction.
15. City to be on-site when water main is tapped (contractor responsibility, done by vendor approved by the City).
16. Water meter will not be set until the sewer tap is inspected and approved by the City.
17. Show sanitary profiles on the far East side of property where it appears that fill will be used. City does not prefer that fill be placed over these existing lines.
18. Show profile on sewer line that crosses storm lines.
19. Show sewer connection details.
20. Show details of grinder pump.
21. City to be on-site when connection into existing sanitary manhole is done. City assumes existing manhole will be core drilled but does not show on plan. No fernco fittings will be allowed (strong back preferred).
22. Sewer tap not to be covered until inspected by the City, giving at least 24 hours' notice.
23. Need grading profiles on west side on existing sewer line.

24. Need to submit drainage report.
25. Two springs on east side, add contour labels.
26. Show detail/profile on storm line that crosses utilities.
27. Landscaping Buffer along Abbey Alley property line; need to get with Chris Cobler.
28. Windstream and Kentucky Utilities have overhead lines at proposed entrance and need to take into consideration with clearance issue.

A motion was made by Mrs. Delius, as seconded by Mrs. Robson, to forward the Construction Plans – Ledvance/Joe Gay, Developer – 1051 Tyrone Pike – I-2 District onto the Planning Director to issue Grading Permit once letters from County Engineer Consultant and City of Versailles have been received and other deficiencies have been corrected. The motion carried with eight (8) aye votes.

Minor Plat – In-Family Conveyance – Christopher P. (Father) and Tammy L. Ott (Mother) to Katrina M. (Daughter) and George E. Allender (Son-in-law) – 1200 Fords Mill Rd – A-1 District – Malcolm Endicott, LS

Malcolm Endicott was present. Mr. Endicott noted that the property has to be deeded to Chris and Tammy Ott from Nathan Ott before this Conveyance can take place.

TRC deficiencies were listed as follows:

1. Vicinity Map – too broad. Zoom in and don't show entire County.
2. Add building line of 80' from N.W. property line.
3. Show Highway number, KY HWY 1965 with Fords Mill Road on Centerline.
4. Show address number on building site, approved by E-911 Coordinator.
5. Show all existing and proposed utility easements with dimensions.
6. Need Owner's signature.
7. Need Land Surveyor's signature and seal.
8. Update 100 year Flood Plain (if any) and note the Flood Insurance Rate Map (F.I.R.M.) number.
9. Add the following two notes:
 6. Based on the Ott's farm size, there can be no more in-family conveyances created on the lots shown hereon or the adjacent Ott property.
 7. Pursuant to the amendment to the Versailles-Midway-Woodford County Zoning Ordinance, Section 701.7(c) Katrina M. and George E. Allender shall hold title to Tract I (as shown hereon) for a minimum of five years.
10. Submit Utility easement approval sign-offs from each Utility company, if different from easements shown thereon.
11. Submit a mylar and 8 ½" x 11" reduced copy of the Plat, with **ALL** signatures except for Commission's Certification.
12. Submit a digital copy i.e. Auto cad file (.dwg/.dxf) in a State plane north NAD83 projection and .pdf file of the Plan referencing Application No. 2019-065 to kjohns@woodfordcountky.gov; pwilson@woodfordcountky.gov; koreel@woodfordcountky.gov
13. All lot corners must be pinned.
14. Need 25' UE and Access Easement on entrance road.

A motion was made by Mrs. Delius, as seconded by Mrs. Robson, to forward the Minor Plat – In-Family

Conveyance – Christopher P. (Father) and Tammy L. Ott (Mother) to Katrina M. (Daughter) and George E. Allender (Son-in-law) – 1200 Fords Mill Rd – A-1 District to the Chairman, with deficiencies being corrected as noted. The motion carried with eight (8) aye votes.

Consolidation Plat – Paul V. and Juanita S. Stapp – 2200 and 2330 Scotts Ferry Rd – A-1/CO-1 Districts - Malcolm Endicott, LS

Malcolm Endicott was present and explained how the property was consolidated.

TRC deficiencies were listed as follows:

1. Vicinity Map – too broad. Zoom in and don't show entire County.
2. Correct zoning classification of subject property on face of Plat. Remove CO-1 Zone line as well.
3. Add building line of 80' = on Parcel 1 and New Tract 2.
4. Site Statistics: Correct existing zone = A-2, RR and RR/Residual Farmland.
5. Need Owners signature.
6. Need Land Surveyors signature and seal.
7. Need Board of Health signature.
8. Complete 100 year Flood Plain (if any) and note the Flood Insurance Rate Map (F.I.R.M.) number in General notes. 21239C0070D, 12/21/2017.
9. Correct address on Cell tower. Should be #2196.
10. Label "New Line".
11. Submit Utility easement approval sign-offs from each Utility company, if different from easements shown thereon.
12. Submit a mylar and 8 ½" x 11" reduced copy of the Plat, with **ALL** signatures except for Commission's Certification.
13. Submit a digital copy i.e. Auto cad file (.dwg/.dxf) in a State plane north NAD83 projection and .pdf file of the Plan referencing Application No. 2019-064 to kjohns@woodfordcountyky.gov; pwilson@woodfordcountyky.gov; koreel@woodfordcountyky.gov
14. All lot corners must be pinned.

A motion was made by Mrs. Delius, as seconded by Mr. Varner, to forward the Consolidation Plat – Paul V. and Juanita S. Stapp – 2200 and 2330 Scotts Ferry Rd – A-1/CO-1 Districts to the Chairman, with deficiencies being corrected as noted. The motion carried with eight (8) aye votes.

Consolidation Plat – Robert K. Brandenburg – 185 Marilyn Ave – R-2 District – Thoroughbred Engineering

Keith Winstead with Thoroughbred Engineering and Robert Brandenburg were present.

TRC deficiencies were listed as follows:

1. Add name of original Subdivision, "S.B. Boston Subdivision" (Lots 29 & 30) to the Title Block.
2. Title Block – Type of Plat "Minor" Consolidation Plat.
3. Title Block - Add new Lot = 181 Marilyn Avenue.
4. Under Scale should this be "Plain" view or "Plan" view.

5. Vicinity Map needs to show adjacent streets in Vicinity of site with names shown.
6. Show Zoning classification of adjoining properties as R-2.
7. Show building line of 25' where lot is 70' wide. (Can add a note on 181 Marilyn Avenue). Plat of 185 has a 30' building line; show as well.
8. Site Statistics:
 - a. Total Net Area.
 - b. S.F. of Area in Lots.
 - c. Number of Lots.
9. Show lot numbers on #185. Lots 29 & 30.
10. Show address number on each lot, in plan view.
11. Show all existing and proposed utility easements with dimensions.
12. Revise "Purpose of Plat" note per Sub Regs as follows:
 - a. Parcel 1 shall be sold or transferred only to Parcel 2 for consolidation purposes, now known as Tract 2 hereon. Parcel 3 is the remaining, now known as Tract 1 (formerly Lot 29 & 30 of S.B. Boston Subdivision) hereon.
13. Need Owners signature.
14. Need Land Surveyors signature and seal.
15. Remove Board of Health Certification.
16. Looks like there is a missing Bearing and Distance on front of #181, S.E. Corner. Add if so.
17. Submit copies of approved entrance permits from City to access to #181.
18. Submit Utility easement approval sign-offs from each Utility company, if different from easements shown thereon.
19. Submit a mylar and 8 ½" x 11" reduced copy of the Plat, with **ALL** signatures except for Commission's Certification.
20. Submit a digital copy i.e. Auto cad file (.dwg/.dxf) in a State plane north NAD83 projection and .pdf file of the Plan referencing Application No. 2019-066 to kjohns@woodfordcountky.gov; pwilson@woodfordcountky.gov; koreel@woodfordcountky.gov
21. Add a blank space (2"x2") shall be left for the recording stamp of the Woodford County Clerk's office in the lower right hand corner of the plat.
22. All lot corners must be pinned.
23. Show note: There shall be no intrusion within the right-of-way without an encroachment permit. Example: Driveway, trees, shrubs, etc.
24. Show note: All driveways are to cut the curb and to be made flush with the gutter line.
25. Can remove PVA parcel #'s.
26. In City Public Works Certification – remove "and/or County Engineers" from title and signature lines.
27. In Surveyor's notes and Additional notes, remove all references to Scott County.
28. Strike last sentence under City Public Works Certificate.
29. Remove water meter reference.
30. Add 15' UE on west and north (centered on OHE but not to encroach the garage) property line of Tract 1 (#185) and 15' UE on north line of Tract 2 (#181).

A motion was made by Mrs. Delius, as seconded by Mr. Cobler, to forward Consolidation Plat – Robert K. Brandenburg – 185 Marilyn Ave – R-2 District onto the Chairman, once deficiencies have been corrected. The motion carried with eight (8) aye votes.

**A motion was made by Mrs. Delius, as seconded by Mr. Varner to adjourn the meeting at 11:18 a.m.
The motion carried with eight (8) aye votes.**

Patricia B. Wilson, Chair
PW:ko